

**Documents verifying eligibility to attend the AGM**

**Attendance Registration**

Registration starts at 11.30 hrs., on Friday, 30 April 2021 onwards, at the World Ballroom, 23<sup>rd</sup> Floor, Centara Grand & Bangkok Convention Centre at CentralWorld, No. 999/99 Rama 1 Road, Kwang Pathumwan, Khet Pathumwan, Bangkok 10330, Thailand. Shareholders or their proxy holder may register their attendance by presenting the following documents at the registration desk before entering the meeting room.

**1) Attendance in person**

A Shareholder who attends the meeting in person is required to present/furnish the following documents at the registration desk before entering the meeting room.

**1.1) For an individual shareholder**

<b>Thai citizen</b>	<b>Non-Thai citizen</b>
1. I.D. card; or 2. Government officer I.D. card; or 3. State enterprise employee I.D. card; or 4. Driver's license which is still valid.	Passport (still valid)

In case the shareholder has changed the name, last name, the evidence of the name/last name change must also be provided.

**1.2) For a juristic entity Shareholder** (attending by its authorized director)

<b>Juristic entity incorporated in Thailand</b>	<b>Juristic entity incorporated outside Thailand</b>
1. The Affidavit of such entity issued within 1 (one) year by the Department of Business Development, Ministry of Commerce; <b>and</b> 2. I.D. card or passport (in case of a foreigner) which is not yet expired of the authorized director who attends the meeting.	1. The Affidavit of such entity issued within 1 (one) year, stating information of entity's name, address of head quarter and statement showing that the attending director is the authorized director of such entity; <b>and</b> 2. I.D. card or passport (in case of a foreigner) which is not yet expired of the authorized director who attends the meeting.

**2) Attendance by proxy**

2.1) In the case that the shareholder wishes to appoint a proxy to attend the meeting on her/his/it behalf, the said shareholder must select one of the enclosed Proxy Forms as appropriate, fill it out, sign it and submit it together with the following documents to the Company's staff at the registration:

**2.1.1) In case of the shareholder is an individual:**

- (a) a copy of an I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver's license, or a passport (in case of a foreigner) of the shareholder which is not yet expired and certified by the shareholder; and

- (b) a copy of an I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver's license, or a passport (in case of a foreigner) of the proxy which is not yet expired and certified by the proxy.

**2.1.2) In case of the shareholder is a juristic entity:**

- (a) Juristic entity incorporate in Thailand: The Affidavit of such entity issued within 1 (one) year by the Department of Business Development, Ministry of Commerce, or

Juristic entity incorporate outside Thailand: The Affidavit of such entity issued within 1 (one) year, stating information of entity's name, address of head quarter and statement showing that the name(s) of the authorized person to sign on behalf of such entity together with any restrictions on or conditions attached to the person(s) signing power (if any);

A copy of an I.D. card, government officer identification card, state enterprise employee card, driver's license, or passport (in case of foreigner) of the authorized person(s), which is not expired and certified, of such entity who signed/certified a copy the above documents.

- (b) a copy of an I.D. card; or a government officer I.D. card; or a state enterprise employee I.D. card; or a driver's license; or a passport (in case of a foreigner) of the proxy which is not yet expired and certified by the proxy.

In case the original document is not in English, it shall be translated into English and certified correct translation by the authorized person(s) of such juristic person.

In the case that the **foreign institution shareholder appoints a commercial bank in Thailand as its custodian**, the documents in 2.1.2 (a) and (b) may not be required, given that the custodian has provided sufficient proof already. However, additional document includes a letter certifying that the person signing the proxy form is authorized to engage in custodian business shall be provided. The Company reserves the right to request any further documents as it deems appropriate.

- 2.1.3) In order to facilitate all shareholders' participation, in the event that any shareholder is unable to attend the meeting in person and unable find a proxy, such shareholder may appoint one of the designated Independent Directors of the Company as her/his/its proxy to attend and vote on her/his/its behalf, and submit the completely filled out and signed proxy form together with the supporting documents to the Company Secretary in advance by 26 April 2021.

- 2.2) All photocopies must be certified true and correct by the relevant shareholder on each and every page of the photocopies. In the case of document produced or executed outside Thailand, such documents must be notarized by a notary public.

- 2.3) Each Proxy Form must be affixed with duty stamp(s) for the value of Baht 20.

- 2.4) Proxy Forms B and Form are available for downloading from the Company's website at <http://www.thoresen.com/misc/shareholderMTG/agm-2021/20210326-tta-agm2021-enc05b-en.pdf> and Proxy Form B is enclosed with this Notice.

- 2.5) Each Shareholder may appoint one of the Independent Directors of the Company to attend and vote on her/his/its behalf. Profiles of Independent Directors to serve as a proxy for shareholders are shown in Enclosure 5.

## Voting Method

1. Each shareholder has one vote for each share. Shareholders may vote for or against or abstain from voting on any agenda based on the full number of votes they have. Shareholders may not divide their votes, except for custodians who are proxies of foreign shareholders.
2. The Company has specified the number of votes required to approve on each agenda in the notice, and will confirm it to shareholders prior to voting on the relevant agenda.
3. Shareholders and proxy holders who have been authorized to vote during the Meeting will be advised to use the ballots for the relevant agenda item handed out at the time of registration to vote on that agenda item.

Proxy holders with the votes cast by their shareholders as specified in the proxy forms submitted to the Company prior to the commencement of the Meeting do not have to vote during the Meeting. Such votes have already been collected and counted by the Company as indicated in the proxy forms received during registration.

4. In voting on each agenda, except for agenda item 4, regarding election of directors, if shareholders wish to vote disapprove or abstain from voting on such agenda, shareholders are asked to clearly indicate their votes on the ballots and raise their hands. Officers will collect the ballots for vote counting whereby ballots will be processed based on votes marked thereof.

The remaining votes, apart from the votes in disapproval or abstention, will be considered as affirmative votes for such agenda.

5. For agenda item 4, regarding election of directors, all shareholders are asked to indicate their votes, whether approval, disapproval or abstention, on the ballots, and deliver them to officers for vote counting. The Company will collect all ballots, irrespective of whether the votes indicated are for approval, disapproval or abstention. Before the voting on this agenda, explanation of the voting procedures will be given to shareholders at the meeting again.
6. In the vote-counting process for each agenda, the votes cast in disapproval or abstention, as indicated on the ballots, and the invalid votes (if any) will be deducted from the total votes of the shareholders in attendance during the consideration of such agenda. The remaining votes, apart from the votes in disapproval or abstention and the invalid votes, will be considered as votes of approval for such agenda.

Ballots which are not clearly indicated as to how shareholders or proxies intend to vote, such as ballots marked both "approve" and "disapprove," ballots with unclear marks, or ballots which are crossed out without signatures, will be regarded as invalid ballots.